

Dear Sir/Madam

I am very pleased to inform you that with the approval of Turkish Higher Education Council (YOK), a new student Exchange programme called "Mevlana Exchange Programme" has been started.

Mevlana Exchange Programme is a programme which aims to support the exchange of students and academic staff between the Turkish higher education institutions and higher education institutions of other countries. It is a unique programme that financially supports both incoming and outgoing students/academicians. The funds are provided by Turkish Higher Education Council (YOK).

Students may study abroad for one (minimum) or two (maximum) terms and academic staff may lecture abroad from one week (minimum) to three months (maximum). Accordingly, students and academic staff from any country may benefit from this program being hosted by Turkish higher education institutions in order to study or lecture. The only point is that **both** universities should have classes in English **partially/mostly**. We provide accommodation (on campus) for incoming students (that they have to pay just a little amount of money) during their stay at our university.

In order to give start the programme between our institutions for the 2014-2015 academic year, we need to have "Mevlana Exchange Programme Protocol" signed by the rectors of our institutions. In the attachment, I am sending you the sample protocol. If you are interested in being a partner with Selcuk University, we can immediately start the procedures after filling the protocol form and having the signatures on it. For 2014-2015 academic years, announcements should be made to students around mid-April; therefore, I would be pleased to learn your answer regarding this partnership as soon as possible.

You can learn more about the programme from Turkish Higher Education Council's related website: <https://mevlana.yok.gov.tr>. Moreover, I gave short information about the programme under the headings below this message.

By the way, we need some more information about your university: If you agree on the protocol attached to this e-mail,

-Will you provide accommodation and health insurance for exchange students/academic staff?

-Do you require any language proficiency exam (e.g. TOEFL, IELTS) ?

-What is your credit system (e.g. ECTS)?

- Do you have classes in English (partially/mostly) ?

I am looking forward to hearing from you soon,

Kindest regards,

M.Burak CERAN

Lecturer

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Mevlana Exchange Programme

Selcuk University

***Masters and PhD Programmes' quotas may be updated during the term. You will be informed about the modifications.**

Who can benefit from Mevlana Exchange Programme

The students registered in formal education programmes at higher education institutions in Turkey (on condition that the higher education institutions signed a bilateral Mevlana Exchange Protocol) may benefit from Mevlana Exchange Programme. Additionally, all academic staffs who work in a national or foreign higher education institution, on condition that the higher education institution signed a bilateral Mevlana Exchange Protocol, may benefit from Mevlana Exchange Programme.

Application Requirements of Mevlana Exchange Program

In order to be a Mevlana Exchange Programme student - The students must be studying at associate degree, bachelor degree, master degree or PhD degree of higher education programmes - Grade point average (GPA) of associate degree and undergraduate students must be at least 2,5 on a four point scale. - Grade point average (GPA) of graduate students (MA, PhD) must be at least 3.00 on a four point scale. - 50% language score + 50% GPA of The students studying in their first year at associate or bachelor degree and the students of preparation classes and scientific preparation programmes of graduate degrees can not participate in this programme at their first semester.

How should a student, who has the requirements, can apply to Mevlana Exchange Program?

The students may apply to the Mevlana Exchange Programme unit of his/her university after filling the required forms properly.

How many times and how long can we participate in Mevlana Exchange Program?

Students may study abroad for one (minimum) or two (maximum) semesters. Semester periods may be different considering the education systems but the total exchange period can not exceed one academic year. Academic staffs also may participate in Mevlana Exchange Programme. Academic staff may lecture abroad from one week (minimum) to three months (maximum).

Do students have to pay any tuition fee when they participates in Mevlana Exchange Program?

Students do not pay any tuition fees to the host institution during the programme, but they continue to pay the obligatory tuition fees to their home institutions. They do not pay any extra fee to the host institution within the scope of the exchange programme.

Do the students who participate in the program repeat the courses/semesters taken at the host institution?

As the course(s) to be taken in the host institution are officially agreed to be counted in advance within the Learning Protocol, the students do not repeat any courses/semesters when they return.

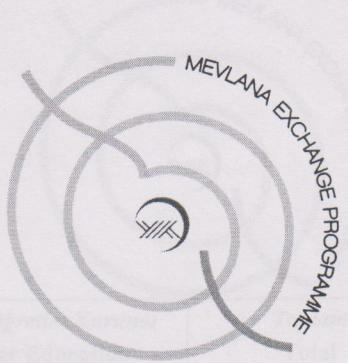
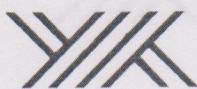
Scholarships during the Mevlana Exchange Program: Terms and Conditions for students

Mevlana Exchange Programme students continue to take their other scholarships and grants in their home countries and they have to do registration in their home institutions. They pay tuition fee to their home institution if they are supposed to and they do not pay any other tuition fee to the host institution. The scholarship amount to be paid to the Mevlana Exchange students differs according to the life standards of the country of the host institution. Within the context of Mevlana Exchange Programme, the programme students can be paid up to three times of the amount that is monthly paid to bachelor degree students according to the Law no. 5102 on Granting Scholarship and Loan to the Higher Education Students and in ratios determined by Council of Higher Education Executive Board. Incoming students from other countries to Turkish higher education institutions are granted according to the ratios determined by Council of Higher Education Executive Board. In terms of the scholarships that will be paid to the students, 70% of the scholarship amount is paid monthly. For the student's remaining grant payment, the ratio of total credits of the succeeded courses to the courses that the student is obliged to take as obligatory courses will be considered.

Scholarships during MEP: Terms and conditions for academic staff

Within the scope of Mevlana Exchange Programme, travel allowance stated in the Travel Expense Law no. 6245 may be paid to incoming and outgoing academic staff while travel allowance and additional course fees may be paid as stated in

TravelExpense Law no.6245 and article 10 of the Law no.2547. YOK Executive Board isauthorized to determine additional course fees due to the countries and titles.



MEVLANA DEĞİŞİM PROGRAMI PROTOKOLÜ

MEVLANA EXCHANGE PROGRAMME PROTOCOL

Bizler, aşağıda imzaları bulunan yüksekokretim kurumları olarak, kurumlarımıza arasında Mevlana Değişim Programı kapsamında işbirliği yapmayı kararlaştırmış bulunmaktayız.

As being higher education institutions having signatures below, we have agreed on collaborating between our institutions in the scope of Mevlana Exchange Programme.

2547 sayılı Yüksekokretim Kanunu ve Yüksekokretim Kurumları Arasında Öğrenci ve Öğretim Üyesi Değişim Programına İlişkin Yönetmelik, Yüksekokretim Kurumları Arasında Yurtıcı Öğretim Elemanı ve Öğrenci Değişim Programlarının Desteklenmesi Amacıyla Yüksekokretim Kurulunca Yüksekokretim Kurumlarına Aktarılacak Tutarların Kullanımı, Muhasebeleştirilmesi; Bu Kapsamda Yapılacak Ödemeler İle Diğer Hususlara İlişkin Esas ve Usuller ile konuya ilgili diğer mevzuata uygun bir biçimde, aşağıda yer alan alanlarda, belirtilen faaliyetlerde ve kararlaştırılan sayılarda, öğrenci ve öğretim elemanı değişiminde bulunmaya karar veren kurumlar olarak, Mevlana Değişim Programı kapsamında yer alan ilke ve koşullara eksiksiz bir biçimde uymayı ve değişimi gerçekleştirmeyi taahhüt ederiz.

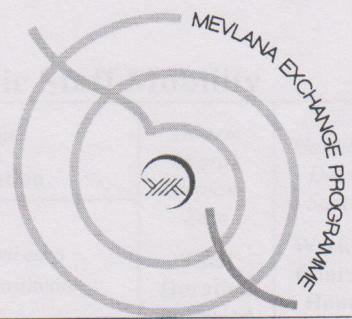
As being the institutions agreed on student and academic staff exchange, we undertake to concur with principles and conditions set forth in Mevlana Exchange Programme and accomplish the Exchange in compliance with Higher Education Law no.2547, Regulation on Student and Academic Staff Exchange Programme Between Higher Education Institutions, Principle and Procedures on Use, Recognition of the Amounts to be Transferred to Higher Education Institutions by Council of Higher Education Institution with the intention of Supporting National Academic Staff and Student Exchange Programmes between Higher Education Institutions and Relevant Matters and other legislation in the fields mentioned below, in designated activities and numbers.

Bu Protokol, 04/04/2013 tarihinde iki asıl nüsha olarak yapılmış olup, 2018 yılına kadar geçerlidir.

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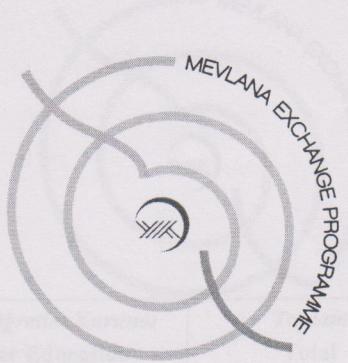
Prof. Dr. Galip AKHAN
İzmir Katip Çelebi Üniversitesi Rektörü
(Rector of Izmir Katip Çelebi University)

Prof. Dr. Jorgaq KAÇANI
Tiran Politeknik Üniversitesi Rektörü
(Rector of Polytechnic University of Tirana)



ÖD: Öğrenci Değişimi SE: Student Exchange

Alan kodu Field code		Derece Degree				Yükseköğretim Kurumu Higher Education Institution		Toplam Total	
Kod Code	Ad Field Name	Ön Lisans Associate Degree	Lisans Bachelor Degree	Yüksek Lisans MA	Doktora PhD	Gönderen Home Institution	Kabul eden Host Institution	Öğrenci Sayısı Student Number	Değişim Süresi (Ay) Exchange Duration (Month)
06.4	İnşaat Mühendisliği Civil Engineering	-	1	1	1	İzmir Katip Çelebi University	Politechnic University of Tirana	3	12
06.0	Mühendislik, Teknoloji Engineering, Technology	-	1	1	1	İzmir Katip Çelebi University	Politechnic University of Tirana	3	12
06.2	Elektrik Mühendisliği Electrical Engineering	-	1	1	1	İzmir Katip Çelebi University	Politechnic University of Tirana	3	12
06.1	Makine Mühendisliği Mechanical Engineering	-	1	1	1	İzmir Katip Çelebi University	Politechnic University of Tirana	3	12
06.5	Elektronik Mühendisliği, Telekomünikasyon Electronic Engineering, Telecommunications	-	1	1	1	İzmir Katip Çelebi University	Politechnic University of Tirana	3	12
06.7	Malzeme Bilimleri Materials Science	-	1	1	1	İzmir Katip Çelebi University	Politechnic University of Tirana	3	12
06.8	Diğerleri - Mühendislik, Teknoloji Others- Engineering, Technology	-	1	1	1	İzmir Katip Çelebi University	Politechnic University of Tirana	3	12
06.4	İnşaat Mühendisliği Civil Engineering	-	1	1	1	Politechnic University of Tirana	İzmir Katip Çelebi University	3	12
06.0	Mühendislik, Teknoloji Engineering, Technology	-	1	1	1	Politechnic University of Tirana	İzmir Katip Çelebi University	3	12
06.2	Elektrik Mühendisliği Electrical Engineering	-	1	1	1	Politechnic University of Tirana	İzmir Katip Çelebi University	3	12
06.1	Makine Mühendisliği Mechanical Engineering	-	1	1	1	Politechnic University of Tirana	İzmir Katip Çelebi University	3	12
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